

SKYWARD

Link to District Webpage for Family/Student Access

<http://www.kleinisd.net/default.aspx?name=sis.skyparent>

Parent and Student Login Page (SEE BELOW)

Family Access Quick Guide (document attached)

Detailed Guide to Family/Student Access (document attached)

Family Access Assistance

If there is an issue with your student's demographic information, please contact your **campus** registrar directly. Demographic information includes but is not limited to: address and phone numbers, emergency contacts, guardians, and misspelled names.

For assistance in resetting your password, email familyaccess@kleinisd.net.

Skyward Family/Student Access

Parents:

To log into Family Access, go to <https://skyward.kleinisd.net>

1. Enter your username and password;
2. Change Login Area to Family/Student Access;
3. Click the Sign In button.

(Contact the Registrar at child's campus to receive your login information)

Students

To log into Student Access, go to <https://skyward.kleinisd.net>

1. Enter your Klein Network username and password (not Chromebook);
2. Change Login Area to Family/Student Access;
3. Click the Sign In button.

(Contact the Help Desk if you need your account reset)

Family/Student Access Home Screen

Family Access
Kayla Smith

J Smith My Account Email History Exit

Select Language District Links

Home
Calendar
Gradebook
Attendance
Student Info
Schedule
Activities
Academic History
Portfolio
Login History

Post a message

No messages were found.

Upcoming Events Calendar

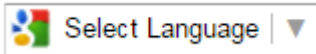
Fri Oct 14, 2016
PROGRESS REPORT 2 Ends
KLEIN HIGH SCHOOL

Below is a review of several areas on the Home Screen that parents/guardians will utilize.

1. If you have multiple children, you will use the All Students drop down arrow to switch between each child. A selection must be made before you can view the Gradebook.



2. Select Language: The Select Language drop down arrow allows you to change the language for Family Access



3. District Links: Allows you to go to Klein ISD home page by clicking on District Links



4. My Account: is the user's information and settings. Click on "My Account"



Account Settings

Once in "My Account", you can update your Family Access email address. (If any of the other information is incorrect, contact the registrar at your child's campus.)

Account Settings

Email:

Phone: (832) Ext:

Cell Ext:

Work Ext:

Show Google™ Translator in Family Access

I'm Using a Screen Reader

Outline Links When Focused

Family Access Login:

Password Last Changed:

Address (Mailing Address)

Street Number: Street Dir: Street Name:

SUD: # P.O. Box:

Address 2:

Zip Code: Plus 4: City/State:

County:

Address Preview:

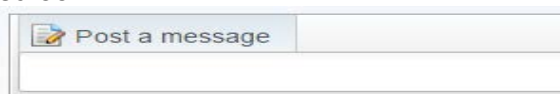
555 19th st
SPRING, TX 77379

Also under Account Settings you will find email notifications. Skyward restricts range settings on grading emails to the first parent/guardian listed in a Family.

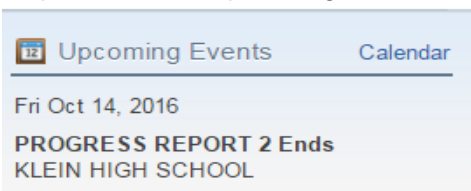
Email Notifications

- Receive Daily Attendance Notifications for my student(s) by
- Email Wall Message Email and Wall Message
- Receive Grading Emails for my student(s) [?](#)
- Assignment/Class Percent Overrides (If blank, the School default low and/or high percent will be used):
- Low: High: for Kayla Smith
- Receive Progress Report Emails for my student(s)
- Daily Weekly (every Saturday) Monthly (1st of each month)

On your Email Notifications, if you select Email and Wall Message, messages will show on your home screen.



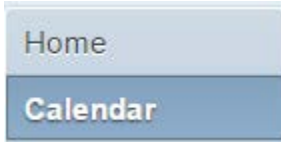
5. A quick view of Upcoming Events will be on the right hand side of your home screen



On the left side of the Home screen there will be a list of area tabs. If you do not see these, click on the plus to expand the tabs along the left hand side



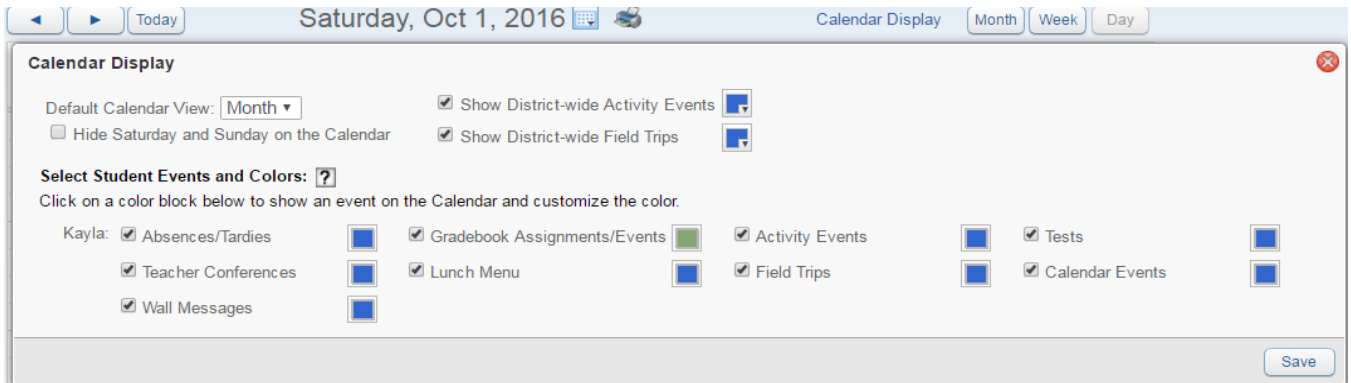
1. Calendar: select Calendar to access the information in this tab



Click on Calendar Display on the top right hand side



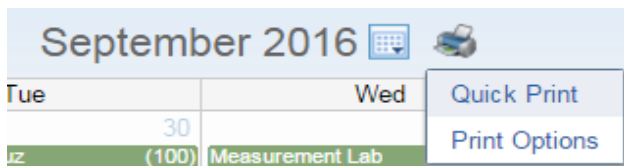
Check what you would like displayed on the calendar and click save



Class Assignments and Important Dates will display by the month, week or day

Tue	Wed	Thu
30	31	1
Construction Quiz (100)	Measurement Lab (90)	Quiz AR/ER & IR verbs (96)
Hammurabi's Code (100)	Computer Vocabulary (100)	Oral Pres. Todo Acerca de Mi (99)
	Speech- Conn, Deno, Tone (75)	ar/er/ir practice sheet (97)
	Speech- Diction Syntax, Imgry (75)	

Next to the Month there is a print icon
You can choose Quick Print or Print Options



Print Options

Click the different options you would like to print

Print Options ✕

Print for the current: Month ▾
Print Preview

Print for the date range of: 10/01/2016 to: 10/08/2016

Print a listing of everything on Calendar
 Print a listing of specific items on Calendar

<input checked="" type="checkbox"/> District Activity Events	<input checked="" type="checkbox"/> District Field Trips
<input checked="" type="checkbox"/> Absences/Tardies	<input checked="" type="checkbox"/> Gradebook Assignments/Events
<input checked="" type="checkbox"/> Activity Events	<input checked="" type="checkbox"/> Tests
<input checked="" type="checkbox"/> Teacher Conferences	<input checked="" type="checkbox"/> Lunch Menu
<input checked="" type="checkbox"/> Field Trips	<input checked="" type="checkbox"/> Calendar Events
<input checked="" type="checkbox"/> Wall Messages	

2. Gradebook: select Gradebook to access the information in this tab

Home
Calendar
Gradebook

If there are any missing assignments, they will show on the top on the page

Gradebook

There are no Missing Assignments.

Click on Display Option and choose what you want to view

Display Options

Show Assignments

Grade Options *(Select One)*

View All Grades

Show Current Grades Only

Show Previous and Current Grades Only

Legend for Gradebook:


- PR1-6 is Progress Report
- C1-6 is Conduct/Citizenship Grade
- MP 1-6 is Marking Period - Report Card (Secondary Only)

PR1	C1	MP1
95	E	86

- PR1-6 is Progress Report
- C1-6 is Conduct/Citizenship Grade

- Q1-4 is Quarter Grades - Report Card (Elementary Only)

P1	C1	Q1

Next to each class is a carrot . If you click on it you will see the most recent class assignment. Click on the assignment to see the assignment details. To see additional assignments, click Next.

▼ CHEMISTRY 1
 Period 1 (7:20 AM - 8:11 AM)
 Jacqueline Bauer

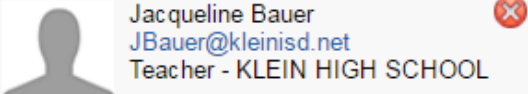
Candium Lab <i>Due: 09/29/2016 (MP2)</i>
Element Quiz <i>Due: 09/27/2016 (MP2)</i>
Atomic Structure WQ <i>Due: 09/26/2016 (MP2)</i>
Atomic Model Quiz <i>Due: 09/21/2016 (MP1)</i>
Notebook <i>Due: 09/20/2016 (MP1)</i>

Next 9...

Click on the teacher's name to get their email address

▶ **CHEMISTRY 1**
 Period 1 (7:20 AM - 8:11 AM)
 Jacqueline Bauer

▶ **GEOMETRY**
 Period 2 (8:17 AM - 9:05 AM)
 Jacqueline Bauer



Jacqueline Bauer
 JBauer@kleinisd.net
 Teacher - KLEIN HIGH SCHOOL

You can directly email the teacher from here if you click on their email address

Send An Email ✕

Show CC | Show BCC

To: JBauer@kleinisd.net

From: ksmith@email.com

Subject:

Send a Copy to Me

3. Attendance: select Attendance to access the information in this tab

- Home
- Calendar
- Gradebook
- Attendance**

Today's Attendance will be listed on the top

Today's Attendance: Sat Oct 1, 2016

No Absences or Tardies were recorded for Kayla.

All attendance will be listed on the bottom

Kayla (KLEIN HIGH SCHOOL)			
Date	Attendance	Period	Class
Thu Sep 15, 2016	Sec 25 Temporary Absence	3-7	View Classes
Wed Sep 14, 2016	Parent Note received	1-7	View Classes
Fri Aug 26, 2016	TEACHER ABSENCE	7	BUS INF MGT 1
Wed Aug 24, 2016	Parent Note received	1-7 & 10	View Classes

Click View Classes to see which class(es) were missed

Classes ✖

[SPANISH 3 \(Ad\)](#)

[LAW ENFORCEMENT 1](#)

[ENGLISH 2](#)

[WORLD HIST](#)

[BUS INF MGT 1](#)

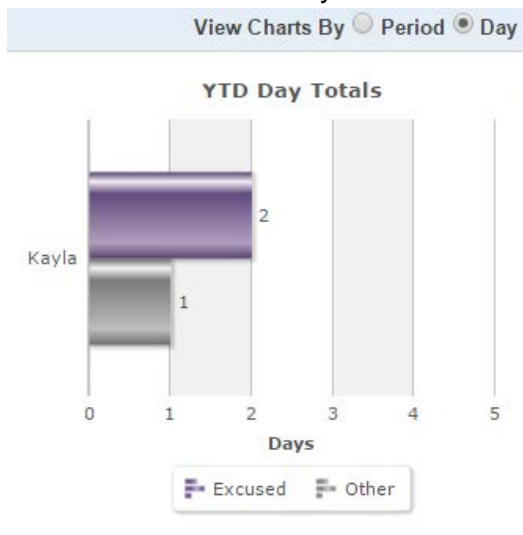
View Classes

View Classes

BUS INF MGT 1

View Classes

You can view a chart of your child's attendance by either period or date




4. Student Info: select Student Info to access the information in this tab

- Home
- Calendar
- Gradebook
- Attendance
- Student Info**

Your child's information will be on this section (*if any information listed is incorrect, contact the registrar on your child's campus*).

Student Information

Kayla Smith



School: ksmith@students.email.com
 Home: ksmith@email.com
 Call: (832) 555-5555 (Keri Smith)
 555 19th St
 SPRING, TX 77379

[View Bus Schedule](#) | [View Kayla's Family](#)

Gender: Female Age (Birthday): 15 (01/26/2001)
 Language: ENGLISH Graduation Year: 2019
 Other ID: 111111 Community Service: 0.00 Hours
 Work: (832) 555-5557

KLEIN H S
 Phone: (832) 484-4000 Principal: [Jessica Haddox](#)

Grade: 10 Status: Active (Full-time)

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
Debbie Smith (Other)	(281) 555-5555				
Andrew Smith (Other)	(832) 555-5556				

To see your child's bus schedule click [View Bus Schedule](#)

To see guardian information click [View Kayla's \(this will be your child's name\) Family](#) (*if information listed here is incorrect, contact the registrar at your child's campus*)

Kayla's Family

Family with Kayla

Address

555 19th St
SPRING, TX 77379

Mailing Address

555 19th St
SPRING, TX 77379

Primary Phone: (832) 555-5555
 Home Language: ENGLISH
 Family ID: 41793

Receive a Paper Copy of Report Card

Guardian	Second Phone	Third Phone	Home Email	Employer	Custodial?
Keri Smith (Mother)	(832) 555-5555 (Cell)	(832) 555-5555 (Work)	ksmith@email.com		Yes
J Smith (Father)	(832) 555-5555 (Cell)	(936) 555-5555 (Work)	jsmith@email.com		Yes

5. Schedule: select Schedule to access the information in this tab



Display Option - you can view to see all terms or just the current term only



Sample of Current Term only

2016 - 2017 Print Schedule	Term 1 (08/22/16 - 09/23/16) Monday
Period 1 (7:20 AM - 8:11 AM)	CHEMISTRY 1 Jacqueline Bauer
Period 2 (8:17 AM - 9:10 PM)	GEOMETRY Matthew Bryant
Period 3 (9:16 AM - 10:07 AM)	SPANISH 3 (Ad) Elizabeth Whinton
Period 4 (10:13 AM - 11:34 AM)	LAW ENFORCEMENT 1 Rosemarie Hubbard
Period 5 (11:40 AM - 12:36 PM)	ENGLISH 2 ENG Ekster Tba
Period 6 (12:42 PM - 1:33 PM)	WORLD HIST Jarrett Tyler
Period 7 (1:39 PM - 2:30 PM)	BUS INF MGT 1 Marcie Kuhl
Period 10 (3:51 PM - 3:52 PM)	BEARKAT DEN Jarrett Tyler

Click Print Schedule under 2016-2017 [2016 - 2017 Print Schedule](#) to print a copy of the schedule

6. Activities: select Activities to access the information in this tab. If your child is included in any activities (sports, fine art, etc.) information will be listed here. (Example of how this looks will be posted at a later time)

Home
Calendar
Gradebook
Attendance
Student Info
Schedule
Activities

7. Academic History: select Academic History to access the information in this tab

Home
Calendar
Gradebook
Attendance
Student Info
Schedule
Activities
Academic History

Grade from prior Marking Periods will be listed here

2016 - 2017, Grade 10

Class	Terms	PR1	C1	MP1
BEARKAT DEN	1 - 6			
BUS INF MGT 1	1 - 6	100	100	100

8. Portfolio: select Portfolio to access the information in this tab (*this section will be available at a later date*)

Home
Calendar
Gradebook
Attendance
Student Info
Schedule
Activities
Academic History
Portfolio

9. Login History: select Login History to access the information in this tab

Home
Calendar
Gradebook
Attendance
Student Info
Schedule
Activities
Academic History
Portfolio
Login History

You can view your Login History

Date	Time	IP Address	Product	Areas Viewed
Sat Oct 1, 2016	6:45pm	10.0.200.199	Family Access	View Areas
Sat Oct 1, 2016	6:40pm	10.0.200.199	Family Access	View Areas

Click View Areas to see what section of Family Access you viewed

Area	Time	Student	School
Academic History	10:01:30am	Kayla Smith	KLEIN HIGH SCHOOL
Student Info	10:00:31am	Kayla Smith	KLEIN HIGH SCHOOL


Skyward Family Access

Quick Guide

Home

From any screen, you can get back to the Home Page

NOTE

If your browser window is too small, you will see a  instead of the HOME tab. Expand the plus sign to see the menu options.

Tabs

Click on the different tabs to get to other areas.

All Students

You can see all of your students at once. You can also choose to see only one student at a time.

Select Language

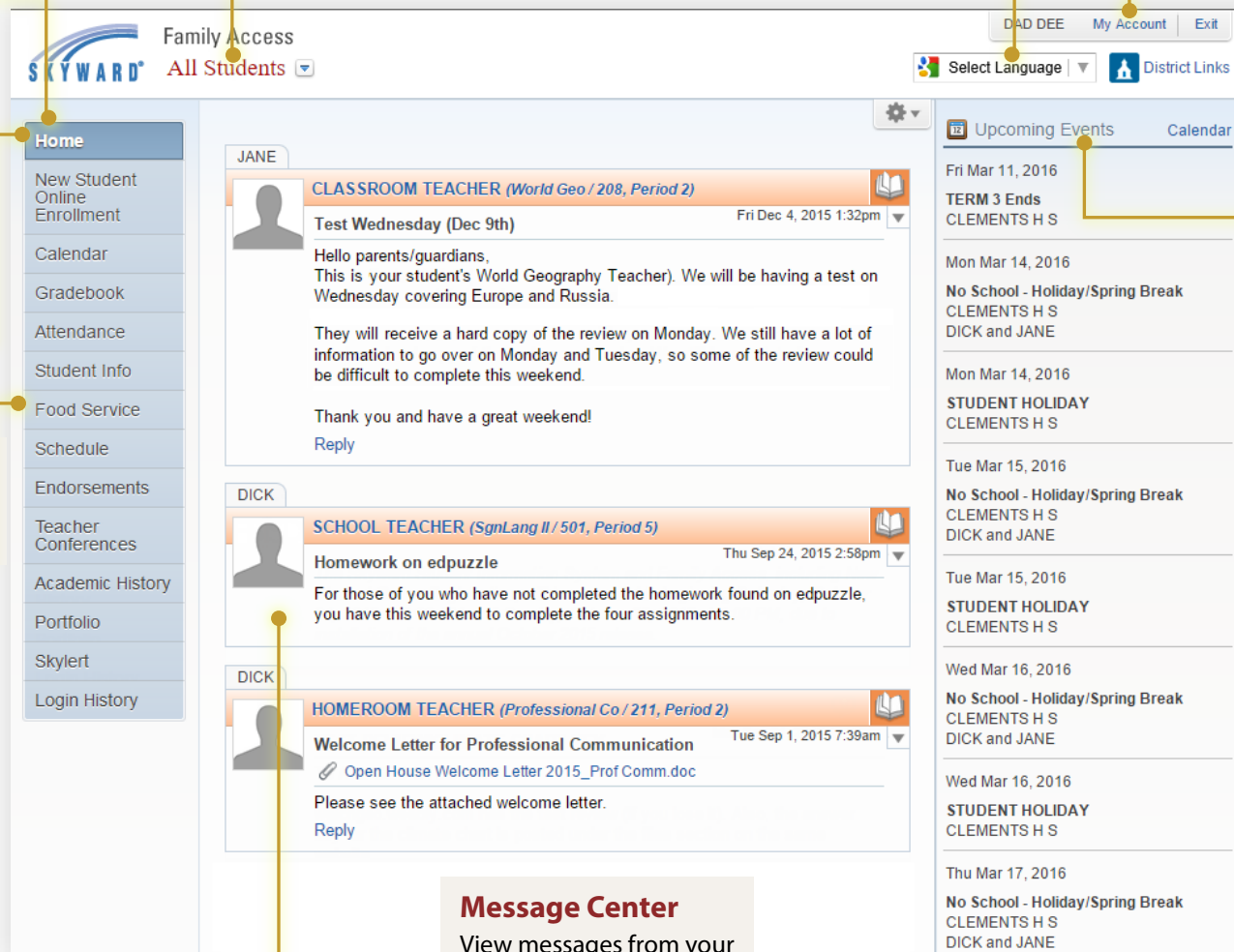
Select a language other than English.

My Account

Change login, change password, upload a profile picture, turn on select languages, and sign up for email notifications.

Upcoming Events

See upcoming events or go to your calendar.



The screenshot displays the Skyward Family Access interface. At the top, there is a navigation bar with the Skyward logo, 'Family Access', and 'All Students' with a dropdown arrow. On the right side of the top bar, there are links for 'DAD DEE', 'My Account', and 'Exit'. Below these are a 'Select Language' dropdown menu and a 'District Links' icon. A left sidebar contains a 'Home' tab and a list of menu items: 'New Student Online Enrollment', 'Calendar', 'Gradebook', 'Attendance', 'Student Info', 'Food Service', 'Schedule', 'Endorsements', 'Teacher Conferences', 'Academic History', 'Portfolio', 'Skylert', and 'Login History'. The main content area is titled 'Message Center' and shows three messages from teachers: 'JANE' (Classroom Teacher) about a test, 'DICK' (School Teacher) about homework, and 'DICK' (Homeroom Teacher) about a welcome letter. On the right side, there is an 'Upcoming Events' calendar showing dates from March 11 to March 17, 2016, with events like 'TERM 3 Ends', 'No School - Holiday/Spring Break', and 'STUDENT HOLIDAY'.

Message Center

View messages from your Message Center.